Friends of Sierra Leone Project Funds Application Form

Please complete this application honestly. Dishonest applications or copied material will be discarded.

I. Purpose:

The Friends of Sierra Leone (FOSL) Project Committee supports community-based or non governmental organizations providing services that directly benefit the people of Sierra Leone. We will prioritize Sierra Leonean organizations. The normal maximum grant amount for January-December 2022 is ~34 million Leones ($3,000 USD), but smaller requests are encouraged.

Applications are accepted year-round, and the Projects Committee and the FOSL Board reviews and acts upon applications twice a year. The first deadline is April 30th, and the second deadline is October 31st.

II. Funding Guidelines:

Applications for FOSL funding must include all of the requested information that follows. Failure to include information may disqualify the proposal from consideration. Applications may be returned for additional clarification at the discretion of the Projects Committee or FOSL’s elected board of directors.

*If accepted, we will share and showcase your completed project. You will also have to submit a feedback report 6 months after receiving your funds.

FOSL will not fund:

• Political advocacy, litigation activities, political campaigns, attempts to influence legislation, or visa or other immigration requests aimed at individuals.
• Debt relief for any organization or funding for any past expenses.
• Any expenses for purposes outside of Sierra Leone.

Please Note: FOSL reserves the right to have an outside evaluator visit and review the project and its financial records. In the event we elect to conduct our own evaluation the resulting report will be sent to FOSL with a copy sent to the organization.

*If you are unable to complete this Google Form, please email Projects@fosalone.org

* Required

Organization Overview and Contact Information
1. 1. What is your organization's name? *


2. 2. What are the names and titles of the executive officers of your organization? *


3. 3. What are the names and titles of the project lead and treasurer? *


4. 4. What is your organization's address? *
5.  What is your contact information? Which number do you use on WhatsApp?


6.  What is your organization's email, facebook, website, or other social media (if you have any of them)?


7.  In one sentence, what is your organization's mission and goal?


8.  Has your organization successfully undertaken a project before? If so, write about the: Goal of the project, the steps undertaken to implement the project, and any successes or failures you experienced?
Organization Registration Information

9.  1. What type of organization are you? *

    Check all that apply.

    [ ] Community Based Organization
    [ ] Non-Governmental Organization (NGO)
    [ ] Educational Organization/School
    [ ] SLANGO Member
    [ ] Religious-Based Organization

    Other:  

10.  2. If your organization is registered with the government, please attach a copy of your registration certificate

    Files submitted:

11.  3. What year did you first register your organization with the government?

    

12.  4. Are you a membership organization? If so, how many active members do you have? *

    

13.  5. What was your organization's total annual revenue last year? *

    

14.  6. What were your organization's total annual expenses last year? *
15. 7. Which bank does your organization have an account with? *

16. 8. Where does your organization get its funding? *

Proposed Project Overview

17. 1. What is your project? What opportunity, problem, issue, or need does it address? *

18. 2. What community will benefit from this project? (Province, Chiefdom and town/village) *
19. 3. What is the timeline for your project? Please include all relevant details: *

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

20. 4. Is this project a continuation of a prior project? *

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

21. 5. How will you maintain and sustain the project after completion? *

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

22. 6. Please explain in as much detail as possible how you intend to monitor and evaluate your project. Your indicators must be specific, measurable, realistic and time bound. Who will evaluate this work? *

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

23. 7. What is the total cost of the project? What is the total amount contributed by your organization or community? What is the total amount being requested from FOSL? *

Project Budget

Write or type out a detailed line-item budget that includes:
- Items
- Quantity
- Price per item
- Sub-totals
- Grand total of requested money

At the end of the budget, include the name, titles, and signatures of:
- The head of the requesting organization
- The financial officer of the requesting organization
- The project lead

24. 8. How many people will potentially benefit from this project? *

25. 9. Does anyone in your organization have a relationship with any member of Friends of Sierra Leone? If so, please name the person and your relationship.

26. Upload picture or document of budget here *

Files submitted:
27. Upload 1-5 pictures of your proposed project site here *

Files submitted:

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